

COUNTRY OAKS 1
Condominium Association, Inc.

**COMMUNICATION WITH VENDORS AND
TELLING VENDORS THAT YOU ARE A
BOARD MEMBER IF YOU ARE NOT**

There has been a series of unit owners and/or tenants misrepresenting themselves as board members when speaking with or complaining to vendors. Please be aware that if this continues to be a problem, the Board of Directors can file a legal complaint through our attorney. Fines could result due to unauthorized residents trying to act on behalf of the Association and that the resident(s) could also be held liable for any additional fees billed by the vendor for unauthorized work.

Please DO NOT go directly to the vendors with your complaints. All issues must be processed through the proper channels by communicating those issues to Magda at Ameri-Tech.

All maintenance issues are to be reported to Magda Hatka, Property Manager at Ameri-Tech Community Management, Inc.

Contact: mhatka@ameritechmail.com

727-726-8000 Extension 500

Please ONLY use the emergency phone number to contact Ameri-tech during off-hours if there is an ACTUAL EMERGENCY.